

INTERNATIONAL STUDENT REGISTRATION FORM

Student Information:

Family/Last Name: _____ First Name: _____

Program: _____ Start Date: _____

Local U.S. Address:

Department of Homeland Security regulations require you to provide a current U.S. address. If you are staying in temporary housing (hotel, hostel, airbnb), please list the address and circle (Y) below.

Will you be changing your address? Y N

Street: _____ Apt#: _____

City: _____ State: _____ Postal Code: _____

Cell Phone: _____ Email: _____

Emergency Contact Information and Permission:

In the event of an emergency during the time that I am a student at NYFA, I give permission to the International Student Office to notify named person(s) of my whereabouts and/or my condition:

Name: _____ Relationship: _____

Email: _____ Cell Phone: _____

Name: _____ Relationship: _____

Email: _____ Cell Phone: _____

I have been given "Maintaining Student Status" information and I understand that I am required to follow these rules to maintain my student immigration status.

Student's Signature

Date

For office use only

___ Visa Copied ___ I-20 Signed ___ SEVIS Registered ___ Transfer ___ Print I-20

Maintaining Student Status

While you are at New York Film Academy, on a F-1 visa, YOU are responsible for maintaining your immigration status! Failure to maintain your immigration status could jeopardize your ability to remain in the United States.

Please read the handouts you will receive from the International Office and check your email frequently for updated information.

Full-Time Enrollment

You are required to be enrolled full-time which means you are attending classes and not exceeding the number of allowable absences (this number will be given to you during your program orientation).

Change of Address/Phone Number

You are required to notify the International Student Office within 10 days if you move to another address or there is any change in your contact information. You can email (international@nyfa.edu) or come by the International Student Office.

Travel

If you plan to travel outside of the U.S., you must have a valid travel signature within the last 6 months on page 2 of your I-20. You must also have a valid F-1 visa to re-enter the United States.

If your F-1 visa has expired and you plan to travel, you will need to renew your F-1 visa before you re-enter the US. You CANNOT renew your visa within the United States.

I-94 Arrival/Departure Information

After every entry to the U.S., you must go to the Customs and Border Protection website <https://i94.cbp.dhs.gov/I94/#/home> to retrieve your I-94 admission number and save/print out a copy. If you have difficulty finding your I 94 information please contact the International Student Office.

Validity of I-20/Change of Information

Make sure your I-20 does not expire. If you are not going to complete your studies by the program end date listed on your I-20, you will need to have a new I-20 issued BEFORE the current program end date.

If there are any other changes to your I-20 (i.e. new major, updated financial records, etc.), you will need to have a new I-20 issued to reflect these changes.

Contact the International Student Office to request a new I-20.

Passport

Your passport must be valid for at least 6 months into the future. To renew your passport, contact the nearest embassy or consulate of your home country.

Document Retention

It is important that you keep all documents pertaining to your immigration status in the United States. This may include current and expired passports, all I-20's, EAD's (off campus work authorizations), etc. These records are important in establishing your compliance with U.S. immigration laws.

Reduced Course Load

In limited circumstances, you may be approved to enroll less than full time. To apply for a Reduced Course Load (RCL), you must contact the International Student Office.

Work Authorization

F-1 students are NOT allowed to work while they are studying at NYFA. If you complete a one or two year program you may be eligible to apply for Optional Practical Training (OPT) which allows you to work in the US for up to 12 months, AFTER you complete the program, in the field that you studied. More information regarding OPT will be given at the International Student Orientation and once you are eligible to apply.