

NEW YORK FILM ACADEMY

SCHOOL OF FILM AND ACTING

March 2019

Attention:

New York Film Academy students

Prop Guns Rules and Guidelines

- Prop guns must be handled with extreme caution.
- You must have the approval of your department chair for any and all prop weapons.
- If you are filming **OUTSIDE** you must have a security officer on set. **NO EXCEPTIONS!**
- Prop guns should be kept with your on-set prop master or stage manager.
- Prop guns should only be out during the required scenes **ONLY**. Under no circumstances should other actors or crew be playing or handling a prop gun.
- In terms of transporting prop guns, they must be covered completely until they arrive on set. If you are driving, prop guns must be left in the trunk of the car with your Edith Head receipt in the glove compartment.
- If you are pulled over while having prop guns in your trunk, you must let the officer know you have prop guns in your trunk and give them Edith Head's receipt so that you **AVOID** any legal consequences.
- All actors handling prop guns must know how to handle the prop safely.
- **ABSOLUTELY NO REAL GUNS WITH BLANKS OR UNLOADED GUNS ON SET. IT MUST BE A CERTIFIED PROP GUN!**

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